

Complete the narrative line in detail for any budget amounts.



Local Partnership Name: Blue Ridge Partnership for Children  
 Fiscal Year: FY 20XX-XX  
 Activity Title: \_\_\_\_\_  
 Purpose/Service Code: \_\_\_\_\_

	BUDGET NARRATIVE	PROJECTED BUDGET
11) Personnel		
12) Contracted Professional Services		
<b>13) Total Personnel/Contracted Services</b>		
14) Office Supplies and Materials		
15) Service Related Supplies		
<b>16) Total Supplies &amp; Materials</b>		
17) Travel		
18) Communications & Postage		
19) Utilities		
20) Printing and Binding		
21) Repair and Maintenance		
22) Meeting/Conference Expense		
23) Employee Training (no travel)		
24) Advertising and Outreach		
25) Board Member Expense		
<b>26) Total Non-Fixed Operating Expenses</b>		
27) Office Rent (Land, Buildings, etc.)		
28) Furniture Rental		
29) Equipment Rental (Phone, Computer, etc.)		
30) Vehicle Rental		
31) Dues, Subscriptions, and Fees		
32) Insurance & Bonding		
33) Books / Library Reference Materials		
34) Mortgage, Interest and Bank Fees		
35) Other Expenses		
<b>36) Total Fixed Charges &amp; Other Expenses</b>		
37) Buildings & Improvements		
38) Leasehold Improvements		
39) Furniture/Non-computer Eqpt., \$500+ per item		
40) Computer Equipment/Printers, \$500+ per item		
41) Furniture/Eqpt., under \$500 per item		
<b>42) Total Property and Equipment Outlay</b>		
43) Purchase of Services		
44) Contracts with Service Providers		
45) Stipends/Scholarships		
46) Cash Grants and Awards		
47) Non-Cash Grants and Awards		
<b>48) Total Services/Contracts/Grants</b>		
<b>49) Total Budgeted Expenditures</b>		<b>\$0</b>