



The Blue Ridge Partnership for Children is seeking qualified candidates for 4 positions. Each is designed as full-time, offering group health insurance, matching contribution to a 403(b) retirement account, accrued leave time and a family-friendly work environment.

Contracts & Accounting Coordinator performs a variety of duties to support the Fiscal Manager, including financial reporting, expenditure preparation and analysis, monitoring contracts, and assisting with other accounting responsibilities.

Qualified applicants hold an Associate's or Bachelor's degree in finance, accounting, or a related field; with consideration for experience in nonprofit or governmental accounting. Requires strong nonprofit accounting skills, grant and contract management experience, accurate attention to detail and excellent communication skills.

Blue Ridge Healthy Families – Family Support Specialist provides intensive home visitation services to expectant parents and families of newborns across Avery, Mitchell and Yancey counties to promote healthy childhood outcomes. Following the Healthy Families America model, families are enrolled prenatally or at birth, and may continue to be served for up to five years.

Qualified applicants hold a bachelor's degree in social work or other human service field; with experience providing services to families and young children. Candidates with Infant Mental Health Associate or Specialist Endorsement levels are preferred. The ability to establish trusting relationships, with knowledge of infant and child development, and an openness to reflective practice is necessary.

Technical Assistance Specialist provides consultation with child care facilities across the 3-county region to support high quality learning opportunities for young children.

Qualified applicants hold a Bachelor's Degree in Child Development or a related field, with 3-5 years' experience in early care and education or a related setting. Level 11 certification from the NC Institute for Child Development Professionals will be required to obtain the TA Practitioner Endorsement. Working knowledge of NC's child care regulations and NC Foundations of Early Learning and Development is needed. Demonstrated competency in the use of assessment tools of classroom quality such as environmental rating scales and others is necessary.

Early Learning Coordinator plans and facilitates community-based Play & Learn groups for young children not enrolled in child care, using the Kaleidoscope model. Sessions model for parents and caregivers how to leverage children's play to support their skill development.

Qualified applicants hold an Associate's Degree, preferably in Early Childhood Education or a related field (BA preferred), with experience as an early childhood educator. Additional experience as a parent educator or with facilitating parent groups is ideal. Knowledge of early childhood development and developmentally appropriate practices is necessary.

Interested candidates should review the full job descriptions listed under the Latest News page of our website at www.BlueRidgeChildren.org for a complete listing of qualifications and position responsibilities.

**Qualified candidates submit cover letter and resume to:
Executive Director, BRPFC, PO Box 1387, Burnsville, NC 28714
or email to director@brpartnershipforchildren.org**